

TGEI Steering Committee Meeting Minutes January 25, 2008

Members Present

George Zukotynski, Chair
Karen Hale, Past Chair
Pam Busby
Jack Elder
Kathy Anderson
Jesse Neely
Lamont Price
Kandi Thomas

Members Absent

Nat Johnson, Vice Chair
Donna Bridges
Tracy Carter
Leslie Sperazza
Emily Wilson

Call to Order

Chair George Zukotynski called the January 2008 Steering Committee meeting to order at 11:30 a.m.

Welcome and Introduction

George welcomed the new members from the Class of 2007 as well as new At Large Representatives. George provided the new members with notebooks and all members received a copy of the Bylaws.

Committee Meeting Dates, Location, and Meeting Attendance

We briefly discussed whether the monthly meeting dates would remain on the 4th Friday of each month. George will discuss the proposed meeting date with Nat Johnson, Vice Chair, for the final decision. The meeting location will be on the 15th Floor of the Andrew Jackson Building. We also discussed the possibility of utilizing conference call/bridge lines on meeting days for those who may be unable to attend in person. The committee emphasized the importance of attending each meeting in person whenever possible.

Officers and Committee Chairs

George explained that he is Chair, Nat Johnson, is Vice Chair, and Karen Hale is Past Chair. He also explained that the remaining positions still needed to be filled and that we would accept volunteers or nominations for these positions. Kathy Anderson described the responsibilities of the Treasurer and volunteered to continue in that position. George described the other positions. The following members were confirmed as officers and/or committee chairs:

Treasurer: Kathy Anderson

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| Secretary: | Kandi Thomas |
| Newsletter: | Nat Johnson |
| Web page Liaison: | Pam Busby |
| TGEI/TGMI Fall Conference: | Jack Elder/Karen Hale/Pam Busby |
| Golf Tournament Co-Chairs: | Kathy Anderson/Jesse Neely |
| Holiday Breakfast: | Chair Vacant/Kandi Thomas |
| Community Service Project: | Lamont Price |

George and Kathy noted that a number of members were not present at this meeting and that they should also be asked to serve on committees or projects. All events will require that several members serve on the committees to ensure the success of the event and to ensure that undue burden does not fall to any one member.

New Business

Treasurer's Report

Kathy shared the Treasury Report and volunteered to continue as Treasurer.

Newsletter

George discussed the need to encourage all class reporters to stay in contact with their respective classes and to submit news and information for the quarterly newsletters.

Web Page

We discussed our concerns about the TGEI web page and the fact that the web page is not current and has links that are no longer functional. Pam Busby will contact Debra Eggers with Department of Human Resources (DoHR) for information on how the committee can pursue changes/updates to the web page.

Fall Conference

We discussed the Fall Conference and the importance of early planning for the event. At this time we do not have a Chair for this committee. We will work with TGMI to plan the event. George will obtain evaluations from the 2007 Fall Conference from Trent Ridley to assist in planning the 2008 conference. Kathy emphasized the need for lots of help for this committee. Jack Elder, Karen Hale, and Pam Busby all volunteered to assist with the conference.

Golf Tournament

Kathy Anderson and Jesse Neely volunteered to Co-Chair the Golf Tournament. A date for the event has not been set.

Holiday Breakfast

The date for this year's breakfast is set for Thursday, December 4, at Ellington Agricultural Center. We do not have a Chair for this event yet. Kandi Thomas volunteered to assist with planning and the event set-up.

Community Service Projects

Lamont Price will lead the coordination efforts for the community service projects. The committee will review survey suggestions for possible community service projects.

Other Networking Opportunities

Spring Social

Pam Busby suggested the committee consider organizing a spring social as an opportunity for all TGEI classes to network and renew bonds with TGEI alumni. Pam will take the lead and Jesse and Kathy agreed to help in planning should the committee decide to pursue.

Brown Bag Events

George will discuss the calendar of Brown Bag Event opportunities with DoHR.

Summer Conference

We also discussed the possibility of a summer conference.

Next Meeting

The meeting was adjourned at 12:30 p.m.

The next meeting is set for February 29, 2008, at 11:30 a.m. in the Andrew Jackson Building, 13th Floor. A conference line is also available for the next meeting. The conference phone numbers are 741-1193 (local) and 1-877-214-0097 (long distance).